

PI Meeting Minutes

Date: August 12, 2012

Attendees:

- Arlene Butz, Middle School Liaison
- Susan Nickerson, Secretary
- Diane Tisone, Vice President
- Jeff Cantrell, Co-Leader
- Kim Wilson, Co-Leader
- Doug Wilson, Treasurer
- Sarah Nix, parent
- Kathy Hughes, teacher
- Selenia Quinones, School Leader
- Betsy Hall, teacher

Minutes:

1. Call to Order
2. Review of previous positions assigned and determination of current status and needs
 - a. Family Bowling
 - b. Box Tops
 - c. School Skate Night – this was taken by Diane Tisone who volunteered to chair the event.
3. Additional events discussed –
 - a. Parent Night Out – maybe movie and popcorn for students in cafeteria, could actually tie into fundraising event as well
4. Fundraising
 - a. Jeff has been in contact with other Imagine Schools who have had success with other fundraising activities; Jeff will forward email to Diane Tisone to coordinate with our sister schools.
 - b. Diane brought up “Discount Card” of sorts similar to Braden River’s school card where you purchase a card and then use it at local vendors for discounts. We make \$5 on each card. After discussion, decision was made to order 2000 cards as no cost is incurred to school for those not sold.
 - c. Dining For Dollars – Kathy English is still handling this. Discussed McDonald’s as well, where the teachers would have to serve food! ☺ Diane contacted Kathy English to ensure the Chick-fil-A calendar has been set. We need to have Kathy English contact McDonald’s to set up a time for Dining for Dollars.
 - d. Dances – Ms. Q brought up dances for all academies, and charging \$5 for entrance. Ex: 4-6 Elementary, 7-9 Middle School
 - e. Astro Skate – there is the option of using a Manatee County bus to transport; buy 4 skates and 5th skate we make all the money. Diane Tisone will contact for the specific money count.

- f. Box Tops – last school year we had over \$1800 from Box Tops. Reminder to teachers that they need to have a Box Top mom who coordinates. Reminder to office to add form to Back-to-School Night packet. Jeff mentioned that he has a good relationship with Publix and might be able to secure relationship for outdated items and box top collection or possibly a box top collection spot in the store.
- 5. Promoting Meeting Attendance
 - a. Ms. Q mentioned that meeting attendance will be encouraged through the school year through dress-down days. If parents attend, they will get a coupon for a dress-down day for their student the day following the meeting.
 - b. Talk about doubling volunteer hours for meeting attendance. Will create sign for benefits of attending PI Meetings for Open House/Meet-the-Teacher Night.
- 6. Financials
 - a. Account Status
 - i. \$17249.39 in account as of takeover in middle of July.
 - ii. \$6000 check was written for initial shade payment.
 - iii. \$4000+- will be paid for shade structure upon completion
 - iv. \$11249.39 balance as of today.
 - b. Apple purchase from last year still owed us a balance from MacAir purchases. Due to check processing after initial payment, several processing fees were applied to our account. Doug contacted them this summer and Apple will be issuing our \$560+ reimbursement check this week.
 - c. After payment for shade we will have an approximate \$8000 balance. We will need to begin thinking about fundraising to up this balance. FYI: The most we can have in our account at one time is \$25K.
- 7. Marketing
 - a. Talk about ISLWR magnets not necessary as fundraiser but more of a visibility standpoint. Jeff is going to look into vendors for this to replenish our stock.
- 8. Upcoming Events
 - a. September 13th – Skate Night – Family event
 - b. December 1st - Winter Wonderland is scheduled for December 1st. Talk about getting snow brought in. Ms. Q talked about using wristbands instead of tickets, so it would be a \$10 charge or something similar for all events, with food available for purchase. Hay Ride possibly/ Sleigh Ride? Pictures possibly?
 - c. Meeting Schedule for 2012/2013: PI's at 6:30 pm
 - i. 9/11
 - ii. 10/9
 - iii. 11/13
 - iv. No December
 - v. 1/15
 - vi. 2/5

- vii. 3/5
- viii. 4/9
- ix. 5/7 – Final Meeting and Elections