IMAGINE SCHOOL AT LAKEWOOD RANCH

PARENT INVOLVEMENT (PI) TEAM ORGANIZATIONAL STRUCTURE 2011/2012

Lead Coordinator 1

Mandy Sands

Preside at PI Meetings, serve as official representative of PI Team, retain records of PI Team, coordinate the work of the officers and committees, attend meetings with administration, parents as needed, provide updates to Principal, work with administrative staff, monitor PI team physical and electronic mailbox.

Lead Coordinator 2

Melissa Groth

Act as a support to Lead Coordinator 1, Assists and Supports Financial and Business Coordinators work with other coordinators and event chairs and committees, fill in for Lead Coordinator as necessary, attend meetings.

Administrative Coordinator(s)

Jennifer Venditti Mayra Becerra

Sends Emails and Newsletter Makes Flyers, Takes Minutes, manages Hospitality

Teacher / Staff Appreciation Committee:

Judy Murphy Jennifer Venditti

PI Team Dinner Coordination:

Volunteer Coordinator(s)

Sarah Nix

Liaison for Room Moms,
Communicates Volunteer Hour
Log, Asst. with Volunteer
Schedules for Events

Uniform Exchange Magnet/Vinyl's General Events Committee:

Judy Murphy Jennifer Venditti Kathy English

Financial Coordinator(s)

Christine Miller Kim Johnson

Serve as financial custodian of the PI Team's finances, collects revenue, pays expenses, provides reports of financial activity, prepare interim and year-end financial reports, holds all financial records.

Business

Coordinator(s) Troy Knutson

** FXECUTIVE BOAR D

Larry Leinhauser Serves as school representative to develop local business relationships for donations and

publicity

Business Assistants

Fall Festival Vendors: TBD

Box Tops: Candy Mizer
Dining For Dollars: Kathy English

Valerie Miklavic

Silent Auction: Keri Moritz